

Schedule C Worksheet
for Self Employed Businesses and/or Independent Contractors

MILEAGE (Vehicles used for business ONLY)

Vehicle 1 Description: _____

Business Mileage _____ (Do not include mileage to and from home unless your office is in your home)

Total Mileage for the Year: _____ (Include total of business AND personal milage driven for the entire year)

Vehicle 2 Description: _____

Business Mileage _____ (Do not include mileage to and from home unless your office is in your home)

Total Mileage for the Year: _____ (Include total of business AND personal milage driven for the entire year)

Do you have "evidence" to support your mileage? Yes No

If yes, is the "evidence" written? Yes No

"Evidence" includes mileage logs, appointment records, calendars, etc. plus IRS could ask for odometer readings from oil changes, repair invoices, purchase and sale documents.

EQUIPMENT

► **Did you purchase any major pieces of equipment?** Yes No IF YES list:

Equipment _____ Date _____ Amount _____

Equipment _____ Date _____ Amount _____

HOME OFFICE

► **Do you have an Office in Your Home?** Yes No IF YES Complete questions below:

Sq. Ft of Office _____ Sq. Ft of Home _____ Real Estate Taxes \$ _____

Mortgage Interest / Rent Paid \$ _____ HO Insurance \$ _____ Utilities (Lights and Gas) \$ _____

Other Notes for Tax Preparer:

I certify that I have listed all income, all expenses, and I have documentation to back up the figures entered on this worksheet. For tax year _____

Printed Name _____ **Signature** _____ **Date** _____